



# COMMONWEALTH of VIRGINIA

## Department of General Services

Division of Purchases and Supply

### NOTICE OF CONTRACT CHANGE

April 16, 2012

1111 East Broad Street  
P.O. Box 1199  
Richmond, Virginia 23218-1199  
(804) 786-3842  
FAX (804) 225-3707

Change Number..... 01  
Contract Number.....E194-1383  
Commodity.....**Express Delivery Services**  
Contract Period.....April 15, 2012 through April 14, 2014  
Authorized Users.... Commonwealth of Virginia State Agencies and Other Public Bodies  
Contractor.....United Parcel Service (UPS)  
Effective Date .....See Below

This contract is hereby modified by the following changes as of the above-stated effective date. Except for the changes provided herein, all other terms and conditions of this contract remain unchanged and in full force and effect:

- **The “UPS Accessorial Fees” document has been corrected to show a 50% discount for the Delivery Area Surcharge fees for Ground Residential and Air Residential. See attached updated “UPS Accessorial Fees” document with corrected fees.**

Sincerely,

Matt Manion, CPPO, C.P.M., VCO  
Statewide Service Contract Officer  
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